

Bow Tie Photography

Wedding Agreement

Wedding Date _____ Ceremony Time _____ Reception Time _____

Ceremony Site _____ Ceremony Address _____

Reception Site _____ Reception Address _____

Bride's Name _____ Phone _____

Address _____ Email _____

Groom's Name _____ Phone _____

Address _____ Email _____

Couple's information after wedding _____

Other Contact _____ Relationship _____ Phone _____

Bridesmaids _____ Groomsmen _____ Ushers _____ Flower Girls _____ Ring Bearers _____

Formal Photos Before or After Ceremony: _____ Arrival Time: _____

Package Selected _____ Amount _____ Deposit _____

Balance _____ Date Due _____

This constitutes an order for wedding photography services. It is understood that Bow Tie Photography is the exclusive official photographer retained to perform the photographic services requested on this contract.

A non-refundable reservation deposit of \$100 is required to hold the date of the event and is due at the signing of this agreement. The remainder is due no later than one week prior to the wedding date. The fee will be applied to the photography on the date reserved. It is understood that a cancellation of the event is forfeiture of the reservation fee. If the date of the event should need to be rescheduled and the photographer has no calendar conflicts, the fee will be applied to the photography on the new date. If for any reason the client changes the wedding date, a letter must be sent stating this change or cancellation. No event will be changed or canceled until a letter is received.

The parties agree to confirm arrangements no later than 48 hours before the event date in order to finalize the actual shooting times, locations, event procedures and special requests for specific photographs. The client is responsible for providing any changes of wedding or reception location.

A \$25 charge will be added for each check returned. After this, only cash will be accepted. No part of any order will be delivered until the balance of all orders is paid in full.

The client may have a list for the photographer, at least one week prior to the wedding, of any particular pictures the client would like to have taken, apart from the normal ones the photographer takes. The checklist serves as a guide for the photographer. Bow Tie Photography will attempt to get every photograph on the checklist, dependent on time, lighting conditions, availability of people and cooperation given.

The photographer requests that all persons being photographed are present and ready at the time that is set for pictures. Bow Tie Photography will only wait 30 minutes from the time that is stated before we start your portrait session.

The client grants Bow Tie Photography the unrestricted right and permission to use and publish photographs of the client for commercial, promotion, competition, advertising, internet, display or any other purpose thought proper by Bow Tie Photography without compensation or liability to client.

The photographer takes utmost care with regard to work and equipment, but it is hereby understood and agreed that the photographer shall not be responsible for malfunction of equipment, sickness, incapacity to perform, acts of God, or other circumstances beyond the photographer's control which prevent the successful compliance with this contract. The photographer is hereby released and held harmless from any and all claims, cause of action or negligence arising out of his work, including the provision recited herein. There will be a pro-rated refund to the client if some error or malfunction results in the loss of a substantial number, or particularly important photographs; and/or insofar as is feasible for both photographer and client, some sort of new photographs would be taken to try to make up for those lost, arrangements to be worked out then, should it become necessary.

All applicable terms of this agreement are understood and agreed upon.

Date _____ Client(s) _____

All portraits/images are copyrighted by Bow Tie Photography © 2009, 1488 Country Way, Anderson, IN 46012

(765) 278-2656 www.bowtiephotography.com kim@bowtiephotography.com